

**Designated Gift Acceptance Policy
Prince of Peace Parish
Great Bend, Kansas
9/08/2008**

- I. **If a donor wishes to fund the amount of any project or item worth more than \$500, he or she may do so with the approval of the Pastor, Finance Commission, Property Commission, and Pastoral Council of the Prince of Peace Parish.**

- II. **A gift or project list of not more than five items created by the Property Commission with the estimated cost of each item will be available to anyone wishing to donate funds. When the professionally estimated cost of the said item or project is reached the purchase of the item or project may proceed.**
 1. **Undesignated “Memorial Money” may be used to purchase items on the gift or project list at the discretion of the above group only if it is during the final month of the campaign.**
 2. **Members of the Prince of Peace Parish will be notified of current gifts or projects on the list. This will be done through the use of the bulletin.**
 3. **The future project or gift list will be re-evaluated by the Pastor, Finance Commission, Property Commission, and Pastoral Council as needed, but no less often than annually.**
 4. **When a donor makes a contribution toward one of the items on the gift or project list, he/she will be asked to fill out a form that states the below:**

If the designated project or item does not have adequate funding after 6 months from the date of the initial donation, would the donor care to:

A. Have the money returned?

B. Move the donation to another designated project or item?

C. Define the donation as “undesignated”?

The donor will also be asked if they wish to be recognized for their gift or to remain anonymous.